



WATER DIVISION

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John M. Driscoll, *General Manager*

**Water Commissioners' Meeting  
April 12, 2017**

Members present: Chairman Dana Blais  
Clerk Gregg Edwards  
Member Chris Stewart

Employees present: General Manager John Driscoll  
Superintendent Ron Davan  
Business Manager Jennifer Belliveau

The meeting was called to order at 6:00 p.m. by Dana.

The agenda was approved on a motion by Chris, seconded by Dana, 2-0 in favor.

The minutes of March 8, 2017 were approved on a motion by Chris, seconded by Dana, 3-0 in favor.

**Old Business:**

The Manager updated the Board on developments surrounding the status of the water storage tank on Johnson Ave. DN Tanks had leveled the ground around the tank and would start April 13, 2017. The tank has been running for 3 weeks and all the testing samples have passed. The electric bill has increased a lot this past month; Ron stated that there was a 1.1 KW space heater in the box there to maintain the temperature until the weather warms up. Our last bill paid to DN Tanks was \$68K and we are close to the end of the project. We are now into the grant portion (\$289K) of the USDA Funds (\$1.239M in total funds).

The Manager stated the health insurance premium increases were listed as an 11.7% increase was with a change in ER visits from \$50 to \$100 and Office visits from \$15 to \$20. There was also an increase to 13.3% with no changes. The Selectman denied the 13.3% increase. Next year the Town will be looking at new health insurance carriers.

The Manager discussed the 2016 Annual Statistical Report (ASR) for the Massachusetts Department of Environmental Protection (Mass DEP). The ASR report has 1.59% accounted for losses, with an estimated gallon usage from the leak detection company. The Mass DEP would

not accept this as an Unaccounted-For Water Loss (UAFW) because they did not have a separate data entry cell to record this in. A 12% loss is the high limit set by the Mass DEP. Without the leak detection amounts our loss is 7.55% for 2016. It also helped that we had changed out water meters that had been in for 13+ years on high-usage water accounts.

**New Business:**

The Manager had a finalized version of the Q3 FY2017 water sales summary and revenues for discussion and comparison to FY2016.

The Manager informed the Board about a situation that had presented itself at #40 Baptist Common Rd. This water customer's service had been terminated in February for non-payment of \$167. This customer had subsequently turned ON the water service by himself within a few days, presumably via the use of a gate box wrench. We turned it OFF several times after this and continually found it back ON when upon inspection. Dana suggested digging up the service, but Ron said that the gate box was in the driveway and may be difficult with vehicles driving over it; he would prefer not to do that. The Manager stated that when a water customer tampers with their meter or service at any time, there is a \$300 fine assessed for each offense. The Manager and Superintendent stated they are looking into this option among others for #40 Baptist Common Rd.

There being no other Open Session business to discuss, on a motion by Chris, seconded by Gregg, 3-0 favor the Water Commissioners' Meeting adjourned at 6:18 p.m.

Respectfully Submitted,



John M. Driscoll  
General Manager