



WATER DIVISION

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John M. Driscoll, *General Manager*

**Water Commissioners' Meeting
March 8, 2017**

Members present were: Dana Blais, Chris Stewart

Employees present were: John Driscoll

The meeting was called to order at 6:00 p.m. by Dana.

The agenda was approved on a motion by Chris, seconded by Dana, 2-0 in favor

Old Business:

The Manager updated the Board on developments surrounding the status of the water storage tank on Johnson Ave. The electrician would be back on March 9 to finish the electrical service. The project is on schedule for completion. There would be training for the water employees at the site on March 9.

New Business:

The Manager discussed the New Water Service Termination Practices. There was a letter sent to ALL water customers regarding the "new" termination practice. We received a number of calls from customers not understanding why they received this notice, Brigid did explaining to them every customer received one not just the ones that do not pay their bills.

Instead of delivering 440 notices to homes, we are now only going to 30-40 homes to paint the shut off, leave note, then shutting off the following day. He informed the board one customer on Baptist Common has been turning the water back on themselves. The Manager has sent a certified letter explaining to the customer there is a \$300 fine each time they turn it on themselves.

The Manager distributed a copy of the 2016 ASR Report to the Commissioners pointing out one of the important parts of the report is the 2016 Annual Statistical Report "Water Lost". Templeton Water loss came in at 3.44% for 2016 which is a great number to have. The meter malfunction tests, leak detection survey, tracking street sweeping gallons and hydrant flushing were very helpful in maintaining this good percentage. Dana suggested doing the leak detection survey every 5 years.

The Manager handed out Water Sales Summary and Revenue for Quarter 3 preliminary numbers show we have sold approximately 27,000,000 gallons with revenues around \$351,031.68 including miscellaneous income for Quarter 3. Estimate totals FY2017 should be around \$1.18 Million for revenue with an estimate of 91,000,000 gallons sold.

The Manager informed the Board about the new water standby smart phone that he purchased. It is an Apple iPhone 6S. The Water Department on call guy will now have access to shut off and turn on the wells with this phone. This is very essential during water breaks. Randy Brown programmed the phone with the proper software/app needed. Dana suggested possibly installing new valves in the future that can be controlled the same way.

There being no other Open Session business to discuss, on a motion by Chris, seconded by Dana, 2-0 favor the Water Commissioners' Meeting adjourned at 6:20 p.m.

Respectfully Submitted,

John M. Driscoll



General Manager