



WATER DIVISION

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John M. Driscoll, *General Manager*

Water Commissioners' Meeting December 13, 2017

Members present were: Chairman Dana Blais
Secretary Chris Stewart
Member Gregg Edwards

Employees present were: General Manager (GM) John Driscoll
Business Manager (BM) Jennifer Belliveau

The meeting was called to order at 6:02 p.m. by Chris.

The agenda was approved on a motion by Gregg seconded by Chris, 2-0 in favor.

The minutes of October 17, 2017 were approved on a motion by Gregg, seconded by Chris, 2-0 in favor.

Old Business:

The GM updated the Board on the bid opening in November for the Sawyer St WTP filtration media. There was only one qualified bid submitted for review, Carbon Filtration Services, Inc. A handout was distributed laying out the process details and the list of responsibilities for each party involved. The bid price was only \$31,480 due to the fact that the Water Superintendent (WS) had committed TMWP personnel to re-fill the plant filters with the new media, thereby saving us money on installation. The GM stated that a purchase order would be issued to Carbon Filtration Services, Inc next week. Both the GM and the WS had initially planned on budgeting \$45,000 to \$60,000 for this work so the \$31,480 price was very good news.

New Business:

The GM discussed #66 Victoria Lane with the Board. The homeowner had put on an in-law apartment/addition and had gone thru all the proper channels with the Town's permitting process. However nobody had reminded the homeowner about the one-time multi-dwelling fee of \$1,000 that TMWP needed pursuant to our terms and conditions. The homeowner had said that he would not pay this water plant fee and did not understand how we could assess a charge without adding a new meter or a new service line. The TMLWP website still had the older water fee structure shown at \$1,000 for a multi-dwelling rather than the \$2,000 fee that went into effect in January 2017; the GM has since corrected this and held this homeowner to the pre-January 2017 fee amount.

[Dana joins the meeting at 6:20 p.m.]

Both the Water Superintendent and the Water Secretary had explained that the fee is designed to cover ALL of our operating expenses going forward for the new residential tenant(s). The GM planned to give

the homeowner some time to pay the \$1,000 fee but ultimately would disconnect water service and/or put a municipal lien on the property if it wasn't paid within a few months' time. There is clearly a need for better communications between the Town's Building Department and permitting and our own rules and regulations for water connections here.

The GM had distributed to the Board a preliminary water sales summary for the first half of FY2018, Q1 and Q2. The gallons sold were down slightly from the same period in FY2017 but the revenues were basically the same since water rates did not change from July 1, 2017 thru December 31, 2017.

Other:

There being no other Open Session business to discuss, on a motion by Dana, seconded by Gregg, 3-0 in favor the Board voted to adjourn the water meeting at 6:24 p.m.

Respectfully Submitted,



John M. Driscoll
General Manager