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John M. Driscoll, *General Manager*

WATER DIVISION

Water Commissioners' Meeting

December 15, 2021

Members present were: Chairman Dana Blais
Member Gregg Edwards

Employees present were: General Manager [GM] John Driscoll
Water Superintendent [WS] Ron Davan
Business Manager [BM] Jennifer Belliveau

The meeting was called to order at 6:02 p.m. by Dana.

The agenda was approved on a motion by Gregg seconded by Dana, 2-0 in favor.

Old Business:

The GM updated the Board on the status of the Main St Bridge Reconstruction Project taking place in Otter River. Tighe & Bond had begun their engineering and design on both the structural aspects of the project along with those aspects related specifically to the water main re-location. They planned on having a final set of engineered plans by March 2022. The GM informed the Board that the Water Plant's FY2021 audit was now complete and is available for public viewing at this point. He had sent a copy to the Town to be placed in their upcoming FY2021 annual report.

New Business:

The GM went over the preliminary water sales and revenues of Q2 of FY2022 with the Board. Gallons sold were down by 9% thru December 2021 but water revenue was up by 4% due to the 11% water rate increase of July 2021. Miscellaneous revenue was up by 27% due to new water services being connected. The WS updated the Board on the water main break of 12-10-2021 on Patriots Rd. It took a while to locate the area of the actual break but it ended up off of the road so we'll save a lot on re-paving costs for this one.

There being no other Open Session business to discuss, on a motion by Gregg, seconded by Dana, 2-0 in favor, the Water Commissioners' Meeting adjourned at 6:30 p.m.

Respectfully Submitted,

John M. Driscoll

A handwritten signature in blue ink that reads "John M. Driscoll".

General Manager