



WATER DIVISION

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John M. Driscoll, *General Manager*

**Water Commissioners' Meeting  
January 13, 2016**

Members present were: Dana Blais, Gregg Edwards, Chris Stewart

Employees present were: John Driscoll, Ron Davan

The meeting was called to order at 6:00 p.m. by Dana.

The agenda was approved on a motion by Gregg, seconded by Chris, 3-0 in favor.

**Old Business:**

The Manager gave the Board an update on where the Water Plant stood on its USDA Loan Application status. He reported that our legal counsel had provided the necessary warrant article language to the Town for their review for the upcoming March Special Town Meeting (STM). The Manager informed the Town Administrator that the Water Plant would be covering the expense for any legal review that the Town required in preparation for the warrant, in addition to the STM expense.

With the exception of the Town's General Fund Balance Sheet for FY 2013 and FY 2014 the Manager and/or the Superintendent had provided both Tighe & Bond and the USDA with the information that they required to keep this application process moving forward.

**New Business:**

The Manager provided a quick look at the mid-FY 2016 water gallons sold and revenues collected. From July 2015 thru December 2015 there had been:

|            |                                 |
|------------|---------------------------------|
| 60,628,920 | Gallons Sold                    |
| \$721,530  | Sales Revenue Collected         |
| \$11.90    | Rate per 1,000 Gallons          |
| \$29,107   | Miscellaneous Revenue Collected |

Compared to the same period from FY 2015:

|            |                                 |
|------------|---------------------------------|
| 58,886,770 | Gallons Sold                    |
| \$674,398  | Sales Revenue Collected         |
| \$11.45    | Rate per 1,000 Gallons          |
| \$41,137   | Miscellaneous Revenue Collected |

Variations from FY 2015 to FY 2016:

|                    |        |                                 |
|--------------------|--------|---------------------------------|
| +1,742,150 Gallons | +3.0%  | Gallons Sold                    |
| +\$47,132          | +7.0%  | Sales Revenue Collected         |
| -\$12,030          | -29.2% | Miscellaneous Revenue Collected |

The increase in the water usage rates from \$11.45 to \$11.90 only represented a +3.9% increase because the Board had not voted in the 9% increase till November 2015 about two weeks prior to the Q2 water billing cycle. (It should be noted that this was not a result of the Board acting too slowly, but rather the Manager acting slowly in providing the necessary justifications to the Board to warrant such an increase. Raising the water rates in October 2015 instead of December 2015, for instance, would not have made a significant impact in the water department's revenue stream since 99% of the monies received come during the meter-reading months, March, June, September, and December.) By the end of FY 2016 the Manager predicted an effective rate of \$12.22 per 1,000 gallons, an increase of about 6.8% based on the higher rates for 7 of FY 2016's 12 months.

The Superintendent gave the Board a general review of the last two month's maintenance issues at the stations, at the treatment plant and for some plant vehicles.

There being no other Open Session business to discuss, on a motion by Chris, seconded by Gregg, 3-0 in favor the Water Commissioners' Meeting adjourned at 6:45 p.m.

Respectfully Submitted,

John M. Driscoll



General Manager