



**WATER DIVISION**

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John M. Driscoll, *General Manager*

**Water Commissioners' Meeting  
August 25, 2020**

Members present were: Chairman Dana Blais  
Clerk/Secretary Chris Stewart  
Member Gregg Edwards

Employees present were: General Manager John Driscoll  
Water Superintendent Ron Davan  
Business Manager Jennifer Belliveau

The meeting was called to order at 6:00 p.m. by Dana.

The agenda was approved on a motion by Chris seconded by Gregg, 3-0 in favor.

The minutes of June 10, 2020 were approved on a motion made by Chris, (John these were discovered after the meeting was going on, Chris mentioned it I think during "other" I don't have an approval though)

**Old Business:**

The General Manager (GM) tabled the Maple Street Water Main Reconstruction until 2023 when it is closer to getting started.

The GM notified the Board about the engineering & design of Old Royalston Rd (3 pipes) Culvert Replacement. Dana suggested we hold off on the Culvert, but the Water Superintendent (WS) said we could not because we do not want it to wash out.

The GM informed the Board about the Orchard Lane Total Reconstruction Project. The WS explained that customers are on temporary water services and will go permanent in a few weeks. Dana asked if they were going to do drainage from the bottom up, WS said yes. The WS explained that the construction crew hit a sewer main on Friday, then today they hit a water service. The WS told them the water line was only 4 feet down not 6 feet and made them correct it. Dana suggested TMWP stay on board with this group until they are done. The WS said there were 5 iron lines that needed to be replaced and 3 have been done. Dana asked if there were any problems with residents, WS said no.

The GM told the Board that he has provided Tighe & Bond with a lot of data for the rate study so far. We do not have a lot of this data readily organized for the Water Plant because of the billing system, so a lot

of this preparation has to be done by hand. Tighe & Bond believes that residential rates should be less than commercial/industrial rates due to the size of their services. The WS said that back in the early days of the TMLP taking over for water, the idea was to better attract businesses by not having wide margins between what homes and businesses pay for the same water. Tighe & Bond's study will include suggestions for rate increase schedules based on rate class OR service size.

The GM handed out the actual FY2020 Water Sales Summary to the Board. Water customers used 6,500,000 gallons less than in FY2019. The Water Plant collected \$84,000 less than in FY2019 as a result. Total water revenues for FY2020 were \$1,520,792 in water sales and \$104,606 in miscellaneous sales for a total of \$1,625,398.

**New Business:**

The GM discussed with the Board the FY2020 TMWP Audit Status. Melanson will be here in our offices the second week of September to begin the audit.

The GM explained to the Board about Truck #33 maintenance. The TMWP has spent over \$7,000 on Truck #33 with maintenance in the last month. The brakes and brake lines were rotted, replaced the front-end joints and it has over 100,000 miles. The GM want to make the Board aware of the maintenance on this vehicle and to think about possibly replacing in the next year or two. The expected cost for a replacement vehicle is \$60,000.

There being no other Open Session business to discuss, on a motion by Gregg, seconded by Chris, 3-0 in favor, the Water Commissioners' Meeting adjourned at 6:24 p.m.

Respectfully Submitted,



John M. Driscoll  
General Manager