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John M. Driscoll, *General Manager*

WATER DIVISION

Water Commissioners' Meeting

August 30, 2023

Members present were: Chairman Dana Blais
Clerk/Secretary Chris Stewart
Member Gregg Edwards

Employees present were: General Manager [GM] John Driscoll
Water Superintendent [WS] Scott Schwinger
Business Manager [BM] Jennifer Belliveau

The meeting was called to order at 9:30 a.m. by Dana.

The agenda was approved on a motion by Chris seconded by Gregg, 3-0 in favor.

The minutes from June 29, 2023 were approved, on a motion by Chris seconded by Gregg, 3-0 in favor.

Old Business:

The WS gave the Board an update on the various projects going on at the moment which are Maple St, Old Royalston Rd, Main St, Asset Management and Lead Service Line Planning. We are due a refund from the state for our first submittal of work completed on the LSL project, which is \$30,000.

The Main St Bridge Project is still on hold basically, the Town does not have confirmation yet for the 00 \$3,000,000 from the state that they should get from a grant.

We will be funding our portion of the East Templeton Roundabout project with payments to Armorello, the group doing the construction. Water Plant will pay them \$150,000 in September and another \$200,000 in October. The remaining payments totaling \$250,000 will be paid over the next months to Armorello according to a payment schedule that was mutually agreed upon.

The proposed water budget for this fiscal year 2024 was distributed to the Board already for their review. The GM is looking for a 2% increase over FY2023's budget and he said that this could be achieved without raising water rates. The GM will look for a board vote on this budget at the next meeting.

New Business:

The GM went over the water sales for last fiscal year versus the one before that. In FY2023 we sold 110,275,730 gallons of water as opposed to the 113,010,780 gallons sold in FY2022. For revenues, we had \$1,881,919 in FY2023 and \$1,820,579 in FY2022. We had raised water rates at the beginning of

2023 but the gallons were down from the previous year due to excessive rain, resulting in less than expected revenues.

There being no other Open Session business to discuss, on a motion by Chris, seconded by Gregg, 3-0 in favor, the Water Commissioners' Meeting adjourned at 9:32 a.m.

Respectfully Submitted,



John M. Driscoll
General Manager